

ERA UNIVERSITY

Sarfarazganj, Hardoi Road, Lucknow

Office of the Controller of Examinations

Minutes of Examination Committee Meeting held on 21.12.2017

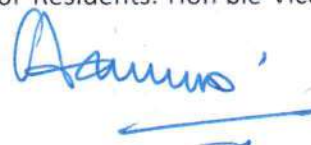
A meeting of the Examination Committee of Era University, Lucknow was held on 21.12.2017 in the Board Room of the Office of the Vice Chancellor, in which the following were present:

1. Prof. Abbas A. Mahdi, Hon'ble Vice Chancellor – in the chair
2. Prof. Farzana Mahdi, Hon'ble Pro Vice Chancellor & Director-Academics
3. Prof. S. Tasleem Raza, Controller of Examinations - Member Secretary
4. Prof. Mastan Singh, Dean, Faculty of Basic Medical Sciences & Acting Dean, Medicine
5. Mrs. Reena Bhowal, Dean, Faculty of Nursing
6. Mr. M.H. Rizvi, Registrar & Finance Officer
7. Prof. Anu Chandra, Addl. Registrar
8. Dr. Ghazala Zaidi, representative of Dean, Faculty of Allied Health Sciences
9. Dr. Dilshad Rizvi, Additional Proctor
10. Prof. K.A. Khan, Addl. Controller of Examinations
11. Dr. Tahseen Munsif, Asst. Controller of Examinations
12. Dr. Fareya Haider, Asst. Controller of Examinations
13. Dr. Priyanka Shukla, Associate Professor, Microbiology
14. Dr. Shobhit Srivastava, Assistant Professor. Pharmacy

1. The Hon'ble Vice Chancellor welcomed the Members and initiated the discussion by apprising members about the various University Examination related matters.
2. Thereafter Controller of Examinations presented the agenda through a power point presentation and after detailed deliberations the following decisions were taken:
 - a) The Committee discussed and unanimously approved that as per the provision applicable in most of the academic institutions, including King George's Medical University and various U.P. State Universities, Era University will not have the provision of re-evaluation of theory copies in any University examination conducted by the University, however, scrutiny (Re-totaling) will be permissible, subject to the request of the candidate. Hon'ble Vice Chancellor pointed out that recently even Supreme Court has directed various Courts not to order reevaluation of Examination answer copies, until and unless there are gross irregularities in the examination process are reported.
 - b) It was also decided that the scrutiny shall be conducted by a committee comprising of Controller of Examinations and four other members to be nominated by the Hon'ble Vice Chancellor. Moreover in case it is found during scrutiny, that any question is left unchecked then that will be examined by an examiner to be appointed by the Hon'ble






- Vice Chancellor and marks will be added. The fee for scrutiny shall be Rs 500 for each subject was also approved.
- The suggestion of Dr. Mastan Singh that if there is difference in marks after Re-totaling then scrutiny fees should be refunded, was also approved unanimously.
- c) For setting of the question papers for various University Examinations the suggestion of Hon'ble Vice Chancellor that four sets of question papers shall be made for each theory paper and thereafter moderated by a moderation committee and on the day of examination one set shall be picked up by a lottery system was unanimously approved as under:
- "four sets of question papers shall be set for each theory question paper and on the day of examination, half an hour before the commencement of examination, one set shall be picked up by a lottery in presence of three member committee constituted by the Hon'ble Vice Chancellor and the whole process shall be video graphed and the video shall be stored safely in the Office of the Controller of Examination" was unanimously approved.
- d) Suggestion of Hon'ble Vice Chancellor that all question papers shall be duly moderated by a committee constituted by the Vice Chancellor and thereafter only shall be printed and stored was also unanimously approved.
- e) The provision of five grace marks to be awarded to those candidates who fail in one subject in the University Examination was unanimously approved with the remark that provisions/recommendations made in this regard by various regulatory bodies including Medical Council of India, Nursing Council of India etc. shall prevail.
3. It was unanimously decided that a common University Academic calendar shall be prepared by the respective Deans of various faculties and the same shall be notified by the Controller of Examination at the earliest.
4. Controller of Examination presented the remuneration policy of the University which was unanimously approved.
- Mrs. Reena Bhowal pointed out that the remuneration paid by the University for Evaluation of Nursing theory copies should be raised from Rs. 20 to Rs. 50. Hon'ble Vice Chancellor said that her suggestion will be considered and a final decision will be taken shortly and communicated by the Controller of Examinations.
- She also suggested that as per INC rules, a Medical test of nursing students every year is mandatory but as yet it has not been conducted. Responding to this Hon'ble Vice Chancellor said that this is not the right forum to discuss the issue.
5. Controller of Examinations presented the results of various University examinations conducted during last three months and the same were unanimously approved by the Committee.
- Hon'ble Vice Chancellor complimented the Controller of Examination and his team for smooth, flawless and quick conduction of various University Examinations and declaration of results thereafter.
- 6. Any other items:**
- a) Director Academics suggested that the students, who failed in MBBS Supplementary Examination of 2016 batch, shall attend classes. Moreover, the Classes of B.Sc. Nursing students should only be taken by the faculty not by any Junior Residents. Hon'ble Vice



Chancellor said that this issue has already been discussed and instructions in this regard issued.

- b) It was suggested that M.Sc. admissions should be based on the entrance examination only. Responding to this Hon'ble Vice Chancellor said that this has already been implemented.
- c) The suggestion of Controller of Examinations that there shall be no supplementary examination in M.Sc. and those students who failed in 1st year shall appear for the back paper in the next examination, was also unanimously approved. It was decided that the same shall be the provision for all other M.Sc. semester examinations. It was also decided that only three attempts shall be permissible to a student to clear a subject in M.Sc. exams and those who fail to do so shall be relieved from the University.
- d) Hon'ble Vice Chancellor suggested that the External examiners shall be reimbursed for travel by Economy Class Air fare or 2nd A.C. train fare and also suggested that the Controller of Examinations shall ensure proper stay arrangements as also that the Examiners for Practical Examination and those coming for evaluation of theory copies give sufficient time for evaluation.
- e) Dr. Mastan Singh suggested that if a student failed in two subjects and the marks are less than five even then the student will be declared failed because as per the policy, the grace marks are to be given in only one subject. Hon'ble Vice Chancellor said that this is what the University policy is, however, he added that if there are any provisions contrary to this from any regulatory body, like MCI, PCI, NCI, then those provisions shall prevail.
- f) Dr. Shobhit Srivastava Assistant Professor, College of Pharmacy drew the attention of Committee Members regarding certain difficulties faced by D. Pharma students in the subjects of Anatomy & Biochemistry. Responding to this Hon'ble Vice Chancellor said that this is not the right forum to discuss the issue.
- g) Mr. M.H. Rizvi and Prof. Tasleem Raza suggested constitution of sub Committees to raise the standard of teaching in various disciplines.
- h) The Committee approved the suggestion of the Controller of Examination that the theory answer copies of Professional/University Examinations shall be stored safely in the Office of the Controller of Examinations for three years and that of Practical Examination be stored for one year only after the declaration of the Examination Result.


(Prof. Tasleem Raza) Controller of Examination
Era University, Lucknow
Controller of Examinations


(Prof. Abbas Ali Mahdi)
Vice Chancellor


Circulation:

1. All members of the Examination Committee.
2. P.S. to Hon'ble Vice Chancellor, Era University, Lucknow
3. P.S. to Hon'ble Pro Vice Chancellor, Era University, Lucknow.
4. Record File